

C.L. "BUTCH" OTTER
Governor

State of Idaho
DEPARTMENT OF INSURANCE

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WILLIAM W. DEAL
Director

All entities doing business in Idaho are required to register with the Idaho Secretary of State. They can be reached at 208-334-2300 or online at <http://www.sos.idaho.gov>.

PLEASE REFER ALL QUESTIONS REGARDING SOS REGISTRATION TO THE IDAHO SECRETARY OF STATE'S OFFICE. DOI staff cannot answer these questions.

In an attempt to make the process easier for you, we have compiled the following checklist:

Forms for Residents:

- LLCs - http://www.sos.idaho.gov/corp/acro4/cert_org_llc.pdf
 - In question #3, please list your DRLP as the Registered Agent.
- Corporations - http://www.sos.idaho.gov/corp/acro4/arts_inc_profit.pdf

Forms for Non-Residents:

- LLCs - http://www.sos.idaho.gov/corp/acro4/cert_auth_foreign_LLC.pdf.
 - In question #4, please list the Idaho Department of Insurance Director Bill Deal as the Registered Agent. The address to include in this section is:
 - 700 W State Fl 3, Boise, ID 83702.
 - Be sure to include a certificate of good standing from your domicile Secretary of State.
- Corporations - http://www.sos.idaho.gov/corp/acro4/cert_authority_profit.pdf.
 - In question #7, please list the Idaho Department of Insurance Director Bill Deal as the Registered Agent. The address to include in this section is:
 - 700 W State Fl 3, Boise, ID 83702.
 - Be sure to include a certificate of good standing from your domicile Secretary of State.

This application should be sent to the Idaho Secretary of State at 450 N 4th St PO BOX 83720 Boise, ID 83720. They will send you a stamped copy of the completed, filed form for your records.

Please e-mail or fax the final stamped copy of your certificate of authority if you do not have it completed prior to your application. Resident Agencies must be registered prior to issuance of the license.